



# RULE 13 NOTICE OF INTENT (NOI) LETTER

State Form 51270 (R4 / 4-08)  
Form Approved by State Board of Accounts, 2003  
INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

For questions regarding this form, contact:  
IDEM – Rule 13 Coordinator  
100 North Senate Avenue, Rm 1255  
MC 65-42  
Indianapolis, IN 46204-2251  
Phone: (317) 234-1601 or  
(800) 451-6027, ext. 41601 (within Indiana)  
Web Access:  
<http://www.in.gov/idem> (Search for Stormwater)

**NOTE:**

- This form must be used to apply for a general NPDES permit pursuant to 327 IAC 15-13.
- Please type or print in ink.
- This completed form must be submitted with the Rule 13 Storm Water Quality Management Plan (SWQMP) – Part A: Initial Application Certification Submittal and Checklist, and proof of publication.
- Return this form, required addenda, and payment by mail to the IDEM Rule 13 Coordinator at the address listed in the box on the upper-right.

**APPLICABILITY**

Permit coverage under 327 IAC 15-13 applies to all entities that:

1. are not required to obtain an individual NPDES permit under 327 IAC 15-2-9(b);
2. meet the general permit rule applicability requirements under 327 IAC 15-2-3;
3. do not have coverage under an individual MS4 permit; and
4. operate, maintain, or otherwise have responsibility for an MS4 conveyance within a designated MS4 area.

**APPLICATION TYPE (check one)**

- Initial NOI letter
- Renewal NOI letter

**PART A: GENERAL INFORMATION FOR MS4 OPERATOR**

1. Operator Name: Matthew J. Kras			
2. Operator Title: Stormwater Engineer			
3. Represented Entity <sup>1</sup> : City of Valparaiso			
4. Mailing Address Address: 166 Lincolnway			
<input checked="" type="checkbox"/> City <input type="checkbox"/> Town	Of: Valparaiso	Zip: 46383	County: Porter
5. Phone Number: 219-462-1161			
6. Facsimile Number (if applicable): 219-464-4273			
7. E-mail Address (if applicable): mkras@valpo.us			

**PART B: GENERAL INFORMATION FOR PRIMARY CONTACT PERSON FOR THE MS4 AREA**

8. Is the primary contact person for the MS4 area the same as the operator listed in Part A? <input checked="" type="checkbox"/> Yes* <input type="checkbox"/> No**   * If yes, omit items #9-15 below and skip to Part C. ** If no, fill out items #9-15 below.			
9. Contact Person Name:			
10. Contact Person Title:			
11. Represented Entity <sup>1</sup> :			
12. Mailing Address Address:			
<input type="checkbox"/> City <input type="checkbox"/> Town	Of:	Zip:	County:
13. Phone Number:			
14. Facsimile Number (if applicable):			
15. E-mail Address (if applicable):			

<sup>1</sup> The "Represented Entity" is the name of the facility and/or organization that you are representing for purposes of this application. This can be a business, municipality, university, etc.  
PF Reason = NOI13



Table for question #16

Receiving Water	Number on map	Name of Outfall (Location)	Type of Outfall
Beauty Creek	B1	Beauty Creek / Candlewood	Ditch
	B2	Harrison West	Swale
	B3	Beauty Creek / Oakwood	Ditch
	B4	Beauty Creek / Forest Park	Ditch
Pepper Creek	P1	Corner of Ransom & Froberg	Pipe
	P2	Pepper Creek Subd.	Pipe
Sager Run	SR1	Speedway	Pipe
	SR2	McMahon	Pipe
	SR3	Jiffy Lube	Pipe
	SR4	Pepe's	Swale
Salt Creek	SC1	Heritage Valley	Ditch
	SC2	Applebee's	Pipe
	SC3	Crosby Run	Ditch
	SC4	Marshall	Ditch

Attachment table for questions #18-22

Number on map	Name of conveyance	Initial Receiving Water	Responsible Individual Name	Responsible Individual Title	Phone Number	Responsible MS4 Entity
	1 Knode Creek	Sager Run	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	2 Valparaiso University	Sager Run	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	3 Hayes Leonard (school)	Salt Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	4 Marion Manor	Salt Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	5 Shamrock	Salt Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	6 INDOT Sewer	Beauty Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	7 Candlewood	Beauty Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
P-1 (Private)	Meridian Wood	Beauty Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
O-1(Overflow)	Ganz	Beauty Creek	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	8 Andover	Spectacle Lake	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	9 Concord Meadows 1	Spectacle Lake	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	10 Burlington Beach	Flint Lake	Bob Minarich	VLACD Responsible Individual	(219) 464-3770	VLACD
	11 Listenberger	Flint Lake	Bob Minarich	VLACD Responsible Individual	(219) 464-3770	VLACD
	12 Bullseye	Flint Lake	Bob Minarich	VLACD Responsible Individual	(219) 464-3770	VLACD
	13 North Calumet	Flint Lake	Bob Minarich	VLACD Responsible Individual	(219) 464-3770	VLACD
	14 Maple Creek	Kolselki Ditch	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	15 Natural Ovens	Kolselki Ditch	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	16 Eastport	Sager Run	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	17 Stimson	Parker Ditch	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County
	18 Owens Corning	Sager Run	Kevin Breitzke	Porter County Surveyor	(219) 465-3811	County

**PART D: MATERIALS TO BE SUBMITTED WITH THIS NOI LETTER**

► In addition to the information in Parts A, B, and C, an MS4 operator must provide the following.

(Check when completed, or check "NA" if an item is not applicable. For the first of the numbered items below, the requirement must be met and "not applicable" is not provided as an option.):

	X	NA	ITEM
1)	<input checked="" type="checkbox"/>	---	A copy of the Storm Water Quality Management Plan – Part A: Initial Application Certification Submittal and Checklist.
2)	<input checked="" type="checkbox"/>	---	Proof of publication in a newspaper of largest circulation in the affected area <sup>1</sup> .
3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification that appropriate legally-binding agreements or contracts between MS4 entities have been obtained (see APPENDIX A).

**PART E: APPLICATION FEE**

- Upon submission of this NOI letter, the MS4 Operator shall pay a fee in the amount of fifty dollars (\$50). Make all checks and money orders payable to "IDEM".
  - Pursuant to 327 IAC 15, the fee is NOT:
    - Transferable from one (1) MS4 operator to another;
    - Transferable from one (1) person to another;
    - Transferable to any other type of permit issued by IDEM; or
    - Refundable.
- Unless requested by the MS4 operator and approved by IDEM within three (3) days of submittal to IDEM or prior to the NOI letter processing by IDEM, whichever is earlier.

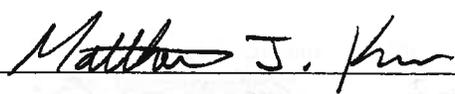
**PART F: CERTIFICATION AND SIGNATURE**

- Allow a minimum of four (4) weeks for processing the NOI letter information and receipt of your Notice of Sufficiency.
- Make sure you have completed all appropriate sections of this NOI letter and have included all required addenda. Sign and date the NOI letter and return it to the address shown on page one (1) of this NOI letter. Incomplete or incorrect NOI letters may result in a delay in processing and issuance of your Notice of Sufficiency.
- All information requested in this NOI letter is MANDATORY for the administration and processing of your permit pursuant to 327 IAC 15-13. All data received will be regarded as a public record subject to disclosure in accordance with IC 5-14-3 and 327 IAC 12.1.

► The Operator listed in "Part A: GENERAL INFORMATION FOR MS4 OPERATOR" must sign the following certification statement:

*"By signing this NOI letter, I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Type or print Operator Name: Matthew J. Kras

Signature of Operator: 

Date: 9-30-2008  
(mm/dd/year)

<sup>1</sup> The notice must be published one (1) time in at least one (1) newspaper of general circulation in each of the counties comprising the MS4 area represented by the entities seeking coverage under this NOI letter submittal. The publication of notice must, at a minimum, include the language specified in 327 IAC 15-13-6(a)(4).

**APPENDIX A: LEGALLY-BINDING AGREEMENT/CONTRACT CERTIFICATION FOR IMPLEMENTATION OF A SWQMP**

On 8/19/08 (date),

- |  |                                 |
|--|---------------------------------|
| 1. Northwestern Indiana Regional Planning Commission | 2. <u>Valparaiso University</u> |
| 3. <u>City of Valparaiso</u>                         | 4. _____                        |
| 5. _____   | 6. _____                        |
| 7. _____   | 8. _____                        |
| 9. _____   | 10. _____                       |
| 11. _____  | 12. _____                       |

(List entity names above)

Entered into an agreement or contract to satisfy the implementation requirements in Parts B and C of the Storm Water Quality Management Plan (SWQMP).

As stated in the agreement or contract, entities agree to the following responsibilities

Please check the boxes corresponding with responsibilities, or portions thereof, of each entity (entity numbers correspond to entity name numbers listed above) entering into this agreement in the table below.

RESPONSIBILITY	ENTITY											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.
a. Public Education and Outreach	<input checked="" type="checkbox"/>	<input type="checkbox"/>										
b. Public Involvement and Participation	<input checked="" type="checkbox"/>	<input type="checkbox"/>										
c. Illicit Discharge Detection and Elimination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Construction Site Storm Water Run-off Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Postconstruction Storm Water Management in New Development and Redevelopment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pollution Prevention and Good Housekeeping for Municipal Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Baseline Characterization and On-Going Monitoring Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Specify:

If any entity(s) is agreeing to accomplish only a portion of an aforementioned responsibility in the table, please elaborate below on the exact responsibility portion (e.g. entity 1 is responsible for storm drain marking in the MS4 area, entity 2 is responsible for conducting behavioral phone surveys for item (a) in the table). Attach separate sheets as needed.

The following statement and the accompanying signatures serve as the required certification that an agreement or contract has been developed and agreed upon per the requirements of 327 IAC 15-13.

"By signing this certification, I hereby certify under penalty of law that this document and all attachments are, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Entity	Authorized Signature	Date	Entity	Authorized Signature	Date
1.	<u>[Signature]</u>	<u>8/26/08</u>	2.	<u>[Signature]</u>	<u>9-30-08</u>
3.	<u>[Signature]</u>	<u>9/25/08</u>	4.	_____	_____
5.	_____	_____	6.	_____	_____
7.	_____	_____	8.	_____	_____
9.	_____	_____	10.	_____	_____
11.	_____	_____	12.	_____	_____

APPENDIX A: LEGALLY-BINDING AGREEMENT/CONTRACT CERTIFICATION FOR IMPLEMENTATION OF A SWQMP

On 9-30-08 (date),

- 1. City of Valparaiso
- 3. Northwestern Indiana Regional Planning Commission (NIRPC)
- 5. \_\_\_\_\_
- 7. \_\_\_\_\_
- 9. \_\_\_\_\_
- 11. \_\_\_\_\_

- 2. Valparaiso University
- 4. \_\_\_\_\_
- 6. \_\_\_\_\_
- 8. \_\_\_\_\_
- 10. \_\_\_\_\_
- 12. \_\_\_\_\_

(List entity names above)

Entered into an agreement or contract to satisfy the implementation requirements in Parts B and C of the Storm Water Quality Management Plan (SWQMP).

As stated in the agreement or contract, entities agree to the following responsibilities

Please check the boxes corresponding with responsibilities, or portions thereof, of each entity (entity numbers correspond to entity name numbers listed above) entering into this agreement in the table below.

RESPONSIBILITY	ENTITY											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.
a. Public Education and Outreach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
b. Public Involvement and Participation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
c. Illicit Discharge Detection and Elimination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Construction Site Storm Water Run-off Control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Postconstruction Storm Water Management in New Development and Redevelopment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pollution Prevention and Good Housekeeping for Municipal Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Baseline Characterization and On-Going Monitoring Plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Specify:

If any entity(s) is agreeing to accomplish only a portion of an aforementioned responsibility in the table, please elaborate below on the exact responsibility portion (e.g. entity 1 is responsible for storm drain marking in the MS4 area, entity 2 is responsible for conducting behavioral phone surveys for item (a) in the table). Attach separate sheets as needed.

Entity 2 will be responsible for annual monitoring of the receiving waters

The following statement and the accompanying signatures serve as the required certification that an agreement or contract has been developed and agreed upon per the requirements of 327 IAC 15-13.

"By signing this certification, I hereby certify under penalty of law that this document and all attachments are, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Entity	Authorized Signature	Date	Entity	Authorized Signature	Date
1.	_____	_____	2.	_____	_____
3.	_____	_____	4.	_____	_____
5.	_____	_____	6.	_____	_____
7.	_____	_____	8.	_____	_____
9.	_____	_____	10.	_____	_____
11.	_____	_____	12.	_____	_____