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| Wetlands and Storm Water Section Storm Water Program Office of Water Quality Indiana Department of Environmental Management Municipal Separate Storm Sewer System (MS4) Minimum Control Measure Audit: <ul style="list-style-type: none"> ▪ Public Education and Outreach ▪ Public Participation and Involvement | Authority: <i>This inspection was conducted pursuant to Indiana Code (IC) 13-14-2-2 and is consistent with the requirements of IC 13-14-5.</i> |
| | Date of Audit: 10/25/2022 Report Issued: 11/3/2022 Audit Conducted By: Staci Goodwin Report Prepared By: Staci Goodwin, MS4 Coordinator |

This audit report is a cumulative overview of the MS4 program for the public education and outreach (MCM 1) and public participation and involvement (MCM 2) minimum control measures. The report provides general background information, observations, recommendations, and requirements. The purpose of these audits is to identify program areas where an MS4 can improve program implementation, but to also identify deficiencies and/or violations that will require the MS4 to respond or address within specified timelines.

MS4 Responsible Party and Location Information

| | | | |
|---|--|---|--|
| MS4 Name: Valparaiso and Valparaiso University | | MS4 Permit Number: INR040073 | |
| MS4 Operator: Matt Murphy, Mayor | | County: Porter County | |
| MS4 Coordinator: Mingyan Zhou | | Contact Information: 166 Lincolnway Valpo | |
| Present at Audit: Mingyan Zhou, Aleshia Perkins | | | |

Section A: Public Education, Participation, Outreach and Involvement Review

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. How often is the plan for MCM 1 and MCM 2 reviewed and revised? Comments: Reviewed annually and revised as needed. Recommendations: Requirements: |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. What is the plan to reach the constituents with educational materials? What is the plan to reach the constituents with opportunities to participate in the storm water management process? Comments: Reviewed no deficiencies found. Recommendations: Requirements: |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 3. What are the measurable goals and how are they being tracked? Comments: Keeps track as activities done. Well documented. Recommendations: Requirements: |

Section B: Audit Summary

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| Overall comments and information: The MS4 is exceeding the requirements for MCM 1 and 2. Recommendations: Requirements: No corrective action needed. Action by IDEM: Failure to address and/or respond to deficiencies and/or violations may result in further action by IDEM including, but not limited to a compliance meeting and/or a non-compliance letter. As warranted, IDEM will perform follow-up inspections and/or program audits to assess compliance. |
|---|

Section C: Audit Information

Questions and the submittal of documents in response to this report should be directed to:

Staci Goodwin
IDEM MS4 Coordinator
100 North Senate Avenue
Indianapolis, Indiana 46204

Office Phone: 317-234-1601
Cell Phone: 317-502-0120
Toll Free: 1-800-451-6027

E-Mail: sgoodwin@idem.In.gov

Report distributed:

Email Mail Via Certified Mail:

Report provided to:

- Mingyan Zhou, MS4 Coordinator
- Randy Braun, CPESC, CPMSM - Section Chief Storm Water and Wetlands Programs

| | |
|--|--|
| Wetlands and Storm Water Section Storm Water Program Office of Water Quality Indiana Department of Environmental Management Municipal Separate Storm Sewer System (MS4) Minimum Control Measure Audit: • Illicit Discharge, Detection, and Elimination | Authority: <i>This inspection was conducted pursuant to Indiana Code (IC) 13-14-2-2 and is consistent with the requirements of IC 13-14-5.</i> |
| | Date of Audit: 10/25/2022 Report Issued: 11/3/2022 Audit Conducted By: Staci Goodwin Report Prepared By: Staci Goodwin, MS4 Coordinator |

This audit report is a cumulative overview of the MS4 program for the pollution prevention and good housekeeping minimum control measure. The report provides general background information, observations, recommendations, and requirements. The purpose of the audit is to identify program areas where an MS4 can improve program implementation, but to also identify deficiencies and/or violations that will require the MS4 to respond or address within specified timelines.

MS4 Responsible Party and Location Information

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| MS4 Name: Valparaiso and Valparaiso University | MS4 Permit Number: INR040073 |
| MS4 Operator: Matt Murphy, Mayor | County: Porter County |
| MS4 Coordinator: Mingyan Zhou | Contact Information: 166 Lincolnway Valpo |
| Present at Audit: Mingyan Zhou, Aleshia Perkins | |

Section A: Program Overview

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | (1) How often is the IDDE process reviewed? • When is the SWQMP review for IDDE completed? • How often is the SWQMP updated for IDDE? |
|---|---|

Comments: Reviewed annually and revised as needed.

Recommendations:

Requirements:

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | (2) What ordinances have been developed? • How often are these ordinances reviewed? • Are there issues that are not being addressed by ordinances? • Are there plans for new ordinances? |
|---|---|

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

Section B: Employee Training and Private Sector Education

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | (1) Provide documentation of employee IDDE training? • How often is training reviewed and revised? • How are training needs determined? |
|---|---|

Comments: They have a new online system. Training done annually. No deficiencies found.

Recommendations:

Requirements:

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | (2) Provide documentation of IDDE education to the public and industries. • How often is the process to reach the public and industries reviewed? |
|---|--|

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

Section C: Storm Water Infrastructure

- Sufficient
 Deficient
 Not Applicable

- (1) Provide documentation that all outfalls are mapped in accordance with 327 IAC 15-13.
- How are subdivisions addressed?
 - How are annexed areas addressed?

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

- Sufficient
 Deficient
 Not Applicable

- (2) How are industrial stormwater dischargers identified?

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

Section D: IDDE Detection

- Sufficient
 Deficient
 Not Applicable

- (1) How are IDDE problems located?
- How are all outfalls screened for IDDE?
 - How often are all outfalls screened for IDDE?

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

- Sufficient
 Deficient
 Not Applicable

- (2) How are IDDE issues resolved?
- How are IDDE enforcements actions completed?

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

Section E: Audit Summary

Overall comments and information:

Recommendations:

Requirements: No corrective action needed.

Action by IDEM: Failure to address and/or respond to deficiencies and/or violations may result in further action by IDEM including, but not limited to a compliance meeting and/or a non-compliance letter. As warranted, IDEM will perform follow-up inspections and/or program audits to assess compliance.

Section F: Audit Information

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| Wetlands and Storm Water Section Storm Water Program Office of Water Quality Indiana Department of Environmental Management Municipal Separate Storm Sewer System (MS4) Minimum Control Measure Audit: <ul style="list-style-type: none"> • Pollution Prevention and Good Housekeeping | Authority: <i>This inspection was conducted pursuant to Indiana Code (IC) 13-14-2-2 and is consistent with the requirements of IC 13-14-5.</i> |
| | Date of Audit: 10/25/2022 Report Issued: 11/3/2022 Audit Conducted By: Staci Goodwin Report Prepared By: Staci Goodwin, MS4 Coordinator |

This audit report is a cumulative overview of the MS4 program for the pollution prevention and good housekeeping minimum control measure. The report provides general background information, observations, recommendations, and requirements. The purpose of the audit is to identify program areas where an MS4 can improve program implementation, but to also identify deficiencies and/or violations that will require the MS4 to respond or address within specified timelines.

MS4 Responsible Party and Location Information

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| MS4 Name: Valparaiso and Valparaiso University | | MS4 Permit Number: INR040073 |
| MS4 Operator: Matt Murphy, Mayor | | County: Porter County |
| MS4 Coordinator: Mingyan Zhou | Contact Information: 166 Lincolnway Valpo | |
| Present at Audit: Mingyan Zhou, Aleshia Perkins | | |

Section A: Program Overview

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. How often is the entire MS4 operation process reviewed? When are SWQMP and SWPPP reviews completed? How often are they updated? |
| Comments: Reviewed no deficiencies found. Recommendations: Requirements: | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. What measurable goals have been developed? How have your goals reduced pollution entering the storm water system or waterways? How often are these goals reviewed? |
| Comments: Reviewed no deficiencies found. Recommendations: Requirements: | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 3. Is this a combined sewer system? If it is how are the different parts of the system addressed? |
| Comments: Reviewed no deficiencies found. Recommendations: Requirements: | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 4. Provide a list of all municipally owned and operated facilities. |
| Comments: Reviewed no deficiencies found. Recommendations: Requirements: | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient | 5. How are non-municipally owned industrial areas addressed in the MS4 area? |

| | |
|---|---|
| <input type="checkbox"/> Not Applicable | |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: | |
| Requirements: | |
| Section B: Employee Training | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Provide documentation of employee pollution prevention training. How often is training reviewed and revised? How are training needs are determined? |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: | |
| Requirements: | |
| Section C: Storm Water Infrastructure | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Provide documentation that mapping and a characterization of MS4 system is current. Provide an electronic map of the facility that includes boundaries of the MS4, conveyances and outfalls. |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: | |
| Requirements: | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. Provide documentation of storm water system cleaning, maintenance, and material disposal procedures. |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: | |
| Requirements: | |
| Section D: Flood Control Maintenance | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Are new flood management projects being designed or planned to include water quality considerations? |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: | |
| Requirements: | |
| Section E: Facility Inspection | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Provide copies of inspection sheets for maintenance inspections, and procedures for facility operations. |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: Add completed corrective actions to form. | |
| Requirements: | |
| Section F: Pesticide, Herbicides, and Fertilizer Application and Management | |
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Does the MS4 apply restricted pesticides/herbicides that require certification by the Indiana State Chemist Office? If yes are the proper certifications in place and staff applying product identified and have proper certification. |
| Comments: Reviewed no deficiencies found. | |
| Recommendations: Make sure if they have a license at university. | |
| Requirements: | |

Section G: Complaints

- Sufficient
 Deficient
 Not Applicable

1. How are complaints related to MS4 facilities and infrastructure received and processed? How are complaints tracked and addressed?

Comments: Reviewed no deficiencies found.

Recommendations:

Requirements:

Section H: Audit Summary

Overall comments and information:

Recommendations:

Requirements: No corrective action needed.

Additional inspections completed as part of this audit: Don Hovey facility, City Utilities Valparaiso, and Landscape Maintenance Valparaiso University facilities inspection completed.

Attachments:

Action by IDEM: Failure to address and/or respond to deficiencies and/or violations may result in further action by IDEM including, but not limited to a compliance meeting and/or a non-compliance letter. As warranted, IDEM will perform follow-up inspections and/or program audits to assess compliance.

Section I: Audit Information

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Report provided to:

- Mingyan Zhou, MS4 Coordinator
- Randy Braun, CPESC, CPMSM - Section Chief Storm Water and Wetlands Programs

| | |
|---|--|
| Wetlands and Storm Water Section Storm Water Program Office of Water Quality Indiana Department of Environmental Management Municipal Separate Storm Sewer System (MS4) <ul style="list-style-type: none"> MS4 Owned/Operated Facility Inspection <ul style="list-style-type: none"> <input checked="" type="checkbox"/> The inspection is being conducted as part of an audit <input type="checkbox"/> The inspection is routine to assess permit compliance | Authority: <i>This inspection was conducted pursuant to Indiana Code (IC) 13-14-2-2 and is consistent with the requirements of IC 13-14-5.</i> |
| | Date of Audit: 10/25/2022 Report Issued: 11/3/2022 Audit Conducted By: Staci Goodwin Report Prepared By: Staci Goodwin, MS4 Coordinator |

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|---|--|
| MS4 Responsible Party and Location Information | |
|---|--|

| | |
|--|---|
| MS4 Name: Valparaiso and Valparaiso University | MS4 Permit Number: INR040073 |
| MS4 Coordinator: Mingyan Zhou | County: Porter County |
| MS4 Facility Inspected: Valparaiso City Services | Contact Information: 166 Lincolnway Valpo |

Present at Inspection:
Mingyan Zhou, Aleshia Perkins

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|---------------------------------------|--|
| Section A: Facility Operations | |
|---------------------------------------|--|

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Is a copy of the facility storm water pollution prevention plan (SWPPP) on site? Have the employees been provided SWPPP training with periodic refresher sessions? What is the training and how detailed? Is a map of the facility provided? How often is the SWPPP and map updated? |
|---|---|

Comments: Reviewed no deficiencies found.
Recommendations:
Requirements:

| | |
|---|--|
| Section B: Facility Grounds Management | |
|---|--|

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Is there any evidence of storm water run-off leaving the perimeter? Are management practices installed and maintained? How many storm water drains are there at the facility? Do the storm drains discharge to storm sewers or streams? |
|---|--|

Comments: Not all drains labeled.
Recommendations:
Requirements: Label all drains to where they discharge. Deficiency corrected before issuance of report.

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. Are regular inspections of the grounds, outfalls, and storm drains documented? Are they in need of repair? Are storm drains labeled and free of debris? |
|---|--|

Comments: Visually inspected no deficiencies found.
Recommendations:
Requirements:

| | |
|---|--|
| Section C: Material Storage and Waste Management | |
|---|--|

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Are all materials that are potential storm water contaminants stored under cover or in secondary containment? Are all containers properly labeled? Is there a plan in place for containment of spills or accidental losses? |
|---|--|

Comments: Visually inspected no deficiencies found.
Recommendations:
Requirements:

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. Are outdoor stockpiles, salt/sand, composting material, or any other potentially contaminating material stored outside properly stored, maintained and regularly inspected? Is there a plan in place for containment of spills or accidental losses? |
|---|---|

Comments: Salt found outside of barn.

Recommendations:

Requirements: Make sure all salt is contained in the barn and barn is maintained. Deficiency corrected before issuance of report.

Section D: Fleet, Fuel, Vehicle Maintenance

- Sufficient
 Deficient
 Not Applicable

1. Is written documentation kept of vehicle maintenance, spills and clean-up? Are spill kits located within the vehicle maintenance area? Are all products properly labeled, contained, and disposed of properly?

Comments: Spill kits are not all clearly labeled.

Recommendations:

Requirements: Make sure all spill kits are clearly labeled and where spills may occur. Deficiency corrected before issuance of report.

- Sufficient
 Deficient
 Not Applicable

2. Are vehicles washed on site? Where does the water discharged? Are there storm water measures in place to treat wash water?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

- Sufficient
 Deficient
 Not Applicable

3. Are regular inspections conducted and documented at fueling stations? Are there storm drains located near the fueling station? Are spill kits located near fueling areas?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

Section E: Pesticide, Herbicide, Fertilizers, and Algaecides

- Yes No

- Sufficient
 Deficient
 Not Applicable

1. Are certified operators used? Are applicators MS4/utility employees or contracts? Where are Pesticides, Herbicides, Fertilizers and Algaecides (PHFA) stored? Are PHFA's stored and labeled properly? Is proper cleanup of spills documented? What is the disposal process and procedure?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

Section F: Facility Inspection Summary

- Sufficient Deficient

Overall comments and information: Label all drains to where they discharge. Make sure all salt is contained in the barn and barn is maintained. Make sure all spill kits are clearly labeled and where spills may occur.

Recommendation:

Requirements: The corrective actions need to be emailed to IDEM by 12/3/2022. Deficiency corrected before issuance of report.

Action by IDEM: Failure to address and/or respond to deficiencies and/or violations may result in further action by IDEM including, but not limited to a compliance meeting and/or a non-compliance letter. As warranted, IDEM will perform follow-up inspections to assess compliance.

Section G: Inspection Information

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| | Date of Audit: 10/25/2022 Report Issued: 11/3/2022 Audit Conducted By: Staci Goodwin Report Prepared By: Staci Goodwin, MS4 Coordinator |

MS4 Responsible Party and Location Information

| | |
|---|---|
| MS4 Name: Valparaiso and Valparaiso University | MS4 Permit Number: INR040073 |
| MS4 Coordinator: Mingyan Zhou | County: Porter County |
| MS4 Facility Inspected: 406 Don Hovey Drive | Contact Information: 166 Lincolnway Valpo |

Present at Inspection:
Mingyan Zhou, Aleshia Perkins

Section A: Facility Operations

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Is a copy of the facility storm water pollution prevention plan (SWPPP) on site? Have the employees been provided SWPPP training with periodic refresher sessions? What is the training and how detailed? Is a map of the facility provided? How often is the SWPPP and map updated? |
|---|---|

Comments: Reviewed no deficiencies found.
Recommendations:
Requirements:

Section B: Facility Grounds Management

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Is there any evidence of storm water run-off leaving the perimeter? Are management practices installed and maintained? How many storm water drains are there at the facility? Do the storm drains discharge to storm sewers or streams? |
|---|--|

Comments: Visually inspected no deficiencies found.
Recommendations:
Requirements:

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. Are regular inspections of the grounds, outfalls, and storm drains documented? Are they in need of repair? Are storm drains labeled and free of debris? |
|---|--|

Comments: Not all drains labeled.
Recommendations:
Requirements: Label all drains to where they discharge. Deficiency corrected before issuance of report.

Section C: Material Storage and Waste Management

| | |
|---|--|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 1. Are all materials that are potential storm water contaminants stored under cover or in secondary containment? Are all containers properly labeled? Is there a plan in place for containment of spills or accidental losses? |
|---|--|

Comments: Visually inspected no deficiencies found.
Recommendations:
Requirements:

| | |
|---|---|
| <input checked="" type="checkbox"/> Sufficient <input type="checkbox"/> Deficient <input type="checkbox"/> Not Applicable | 2. Are outdoor stockpiles, salt/sand, composting material, or any other potentially contaminating material stored outside properly stored, maintained and regularly inspected? Is there a plan in place for containment of spills or accidental losses? |
|---|---|

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

Section D: Fleet, Fuel, Vehicle Maintenance

- Sufficient
- Deficient
- Not Applicable

1. Is written documentation kept of vehicle maintenance, spills and clean-up? Are spill kits located within the vehicle maintenance area? Are all products properly labeled, contained, and disposed of properly?

Comments: Spill kits are not all clearly labeled.

Recommendations:

Requirements: Make sure all spill kits are clearly labeled and where spills may occur. Deficiency corrected before issuance of report.

- Sufficient
- Deficient
- Not Applicable

2. Are vehicles washed on site? Where does the water discharged? Are there storm water measures in place to treat wash water?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

- Sufficient
- Deficient
- Not Applicable

3. Are regular inspections conducted and documented at fueling stations? Are there storm drains located near the fueling station? Are spill kits located near fueling areas?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

Section E: Pesticide, Herbicide, Fertilizers, and Algaecides

- Yes
- No

- Sufficient
- Deficient
- Not Applicable

1. Are certified operators used? Are applicators MS4/utility employees or contractors? Where are Pesticides, Herbicides, Fertilizers and Algaecides (PHFA) stored? Are PHFA's stored and labeled properly? Is proper cleanup of spills documented? What is the disposal process and procedure?

Comments: Visually inspected no deficiencies found.

Recommendations:

Requirements:

Section F: Facility Inspection Summary

- Sufficient
- Deficient

Overall comments and information: Label all drains to where they discharge. Make sure all spill kits are clearly labeled and where spills may occur.

Recommendation:

Requirements: The corrective actions need to be emailed to IDEM by 12/3/2022. Deficiency corrected before issuance of report.

Action by IDEM: Failure to address and/or respond to deficiencies and/or violations may result in further action by IDEM including, but not limited to a compliance meeting and/or a non-compliance letter. As warranted, IDEM will perform follow-up inspections to assess compliance.

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