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**VALPARAISO CITY UTILITIES
BOARD OF DIRECTORS
MINUTES**

May 14, 2019

The Board of Directors of the Valparaiso City Utilities met in the Valparaiso City Utilities Board Room, 205 Billings Street, Valparaiso, Indiana on Tuesday, May 19, 2019 at 5:00 p.m. Board members present were President Dave Bengs, Secretary Lori Ferngren, and Treasurer Mark Thiros. Also in attendance were Utilities Director Steve Poulos, Exec. Admin. Assistant Peggy Busse, CFO Alina Hahn, Wastewater Superintendent Paul Scott, and Engineering Director Adam McAlpine.

- The minutes of the April 23, 2019 meeting were reviewed and approved.
- The Board reviewed and approved the submitted claims.
- The April 2019 Journal Entries were approved
- Alina Hahn reviewed the April 2019 Financials which the board approved.
- Alina Hahn requested approval of the professional services agreement with Baker Tilly Municipal Advisors, LLC to provide continuing disclosure services to VCU. In March 2019, H.J. Umbaugh & Associates, our current financial resource firm, combined with Baker Tilly Virchow Krause, LLP to become Baker Tilly Municipal Advisors, LLC. The VCU Board approved this agreement contingent review and approval of Attorney Langer.
- Paul Scott requested approval of the purchase of core mount safety equipment for the EKPCF. Paul received quotes from three different safety service companies for a davit/retrieval system for use in confined space situations. The following vendors provided quotes:
 - Donley Safety \$5,435.00
 - Fire Service, Inc. \$5,592.26
 - Municipal Emergency Services \$5,292.00

Paul recommended purchasing the safety equipment from Municipal Emergency Services in the amount of \$5,292.00 The VCU Board approved this recommendation.

In Staff Reports:

- Alina Hahn presented an update of the TRECS Program that we are utilizing in an effort to collect on delinquent accounts. This program allows VCU to recoup outstanding balances on individual accounts through the State tax refund program. To date, we have had 13 accounts paid in full prior to the deduction being made from their tax refund. We have received almost \$1,400 in payments from tax refund deductions.

Meeting was adjourned.

Next Meeting: May 28, 2019

Dave Bengs, President

Lori Ferngren, Secretary