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**VALPARAISO CITY UTILITIES
BOARD OF DIRECTORS
MINUTES**

April 9, 2019

The Board of Directors of the Valparaiso City Utilities met in the Valparaiso City Utilities Board Room, 205 Billings Street, Valparaiso, Indiana on Tuesday, April 9, 2019 at 5:00 p.m. Board members present were President Dave Bengs, Vice President Mike Sur, Secretary Lori Ferngren, Treasurer Mark Thiros and Assistant Secretary Kurt Minko. Also in attendance were Utilities Director Steve Poulos, Attorney Mike Langer, Exec. Admin. Assistant Peggy Busse, CFO Alina Hahn, Wastewater Superintendent Paul Scott, C&D Manager Mark Geskey, Water Operations Manager Shihua Chen and Engineering Director Adam McAlpine.

- The minutes of the March 12, 2019 meeting were reviewed and approved.
- The Board reviewed and approved the submitted claims.
- The Board reviewed and approved the March 2019 Journal Entries.
- Alina Hahn presented the 2018 Financial Recap which the Board approved.
- Alina Hahn presented a request for a sewer adjustment for Amanda Riffett, 1456 Diamond Blvd. Alina stated that during our billing process, VCU detected high consumption at this location. A site review completed by VCU personnel confirmed a broken backflow irrigation system. The water drained into the side yard, but did not enter the sanitary sewer system. The sewer adjustment in the amount of \$487.01 was approved by the VCU Board.
- A second sewer adjustment request was presented by Alina Hahn for Deepa Majumdar, 3000 Columbine Circle. Ms. Majumdar contacted VCU to dispute her bill for the period of January 25 through February 25, 2019. As per protocol, her meter was tested and results were within accuracy limits as per AWWA. No visible leak was detected that would confirm the water used had not entered the sanitary sewer system. The VCU Board denied Ms. Majumdar's request for a refund of \$24.89.
- Paul Scott requested approval to purchase replacement UV lamps for the ultraviolet disinfection facility at Water Reclamation. The current lamps will be reaching their estimated service life during this summer's disinfection cycle. Paul requested 240 lamps from Xylem Water Solutions at a guaranteed cost of \$240 per lamp for a total expenditure of \$57,600. Funding is available in the WRD CIP budget for this expense. The VCU Board approved this purchase, but requested that Paul investigate the effectiveness of the lamps past the estimated service life.
- Paul Scott presented proposals from 4 local vehicle dealerships for the purchase of ½ ton pick-up truck, ¾ ton pick-up truck and 1 cargo van. The proposals included trade-in values for 3 older vehicles. The proposals received were as follows:
 - Currie Motors \$74,675.78
 - Griegers Unable to provide bid on cargo van
 - Paul Sur \$70,836.00
 - Team Chevy \$77,307.00

Funding for these vehicles is available in the 2019 CIP Budget. The board approved purchasing the vehicles from Paul Sur as the lowest responsive bidder. Mike Sur abstained from the vote.

- Shihua Chen requested the purchase of a pick-up for the Water Department. He requested proposals from the 4 local vendors and the bids including trade-in costs were as follows:
 - Griegers \$22,260.00
 - Currie Ford \$24,526.26
 - Paul Sur \$25,150.00
 - Team Chevy \$25,942.00

The board approved purchasing the pick-up truck from Grieger's Motors as the lowest responsive bidder. Mike Sur abstained from the vote. Funds for this purchase are available in the 2019 CIP Budget.

- The Pepper Cove Phase 2 Engineering Plans Approval was tabled.
- Mark Geskey presented the Pepper Cove Phase 2 Unit 1 Developer Contract with Olthof Homes, LLC for board approval. This development will consist of 2,717 lf of 8" ductile iron water main, 6 fire hydrant assemblies, 52-1" water services and miscellaneous valves, fittings and permits. The contract has been reviewed by legal and the appropriate down payment has been received. The VCU Board approved the contract with Olthof Homes, LLC in the amount of \$273,950.49.
- Mark Geskey requested approval of the Pepper Cove Phase 2 Unit 1 Contractor contract with Reichelt Plumbing, Inc. in the amount of \$215,391.50. All appropriate documentation has been received and the contract has been reviewed by Attorney Langer. The VCU Board approved the contract with Reichelt Plumbing, Inc.
- Mark Geskey requested approval of Insituform Technologies to complete the 2019 sewer infrastructure lining projects. These includes Yellowstone Road south of Park Avenue (292 lf of 12" pipe), Park Avenue west of Weston Street to Madison Street (261 lf of 8" pipe), and Clover Lane between Glendale Boulevard and Meadow Lane (560 lf of 8" pipe). Proposals were received from the following bidders:
 - Granite Inliner \$64,398.50
 - IPR Great Lakes \$48,534.85
 - Insituform Technologies \$46,667.10

Mark recommended Insituform Technologies as the lowest responsible bidder. The VCU Board approved this recommendation.

- Adam McAlpine requested permission to award the 2110 Wynnewood Storm Water Drainage Improvement Project to deBoer Egolf Corporation in the amount of \$9,000.00. This project will consist of adding a storm inlet along with pipe and gutter to the existing inlet structure. Proposals were received from the following vendors:
 - deBoer Egolf Corporation \$ 9,000.00
 - RV Sutton \$14,450.00
 - G.E. Marshall \$25,960.00

The Board approved Adam's request to award the project to deBoer Egolf Corporation.

- Adam McAlpine presented a change order reduction for the Village Station Railroad Culvert Project in the amount of \$309,826.00 bringing the project cost total to \$1,651,289.00. The asphaltting, curb replacement, and restoration of the project will be subcontracted to Boyd Asphalt as lower costs were able to be obtained than initially

anticipated. The VCU Board approved the final change order for the Village Station Railroad Culvert Project.

- Adam requested permission to award the Village Station asphalt, curb replacement and restoration to Boyd Asphalt, Inc. in the amount of \$38,450.00. Three vendors were solicited to submit proposals. The bids submitted were as follows:
 - Rieth-Riley Construction Co., Inc. \$57,837.25
 - Walsh & Kelly Inc. \$47,000.00
 - Boyd Asphalt, Inc. \$38,450.00

The VCU Board approved Adam's request to award the project to Boyd Asphalt, Inc. as the lowest responsible bidder.

- Steve Poulos presented the real estate purchase agreement for 7.688 acres of land on Redbow in the amount of \$350,000.00. This acreage provides strategic opportunities for potential expansion of the Airport Water Treatment plant. The agreement has been reviewed and approved by Attorney Langer. The VCU Board approved the purchase of real estate on Redbow contingent upon the findings of the Phase 1 Environmental Study by Amereco.

There were no staff reports.

Meeting was adjourned.

Next Meeting: April 23, 2019

Dave Bengs, President

Lori Ferngren, Secretary