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**VALPARAISO CITY UTILITIES
BOARD OF DIRECTORS
MINUTES**

February 26, 2019

The Board of Directors of the Valparaiso City Utilities met on Tuesday, February 26, 2019, at 4:30 p.m. in an Executive Session in the Valparaiso City Utilities Board Room, 205 Billings Street, Valparaiso, Indiana. Board members present were President Dave Bengs, Secretary Lori Ferngren, Treasurer Mark Thiros, Assistant Secretary Kurt Minko and Utilities Director Steve Poulos.

Items presented for discussion in this session were:

- IC 5-14-1.5-6.1(b) 2D – “*The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties*”

The Executive Session concluded at 4:50 p.m.

The regularly scheduled board meeting commenced at 5:00 p.m. with the board members mentioned above, the Utilities Director and the following staff members: Exec. Admin. Assistant Peggy Busse, CFO Alina Hahn, Wastewater Superintendent Paul Scott, Water Operations Manager Shihua Chen and Engineering Director Adam McAlpine.

- The minutes of the February 12, 2019 meeting were reviewed and approved.
- The Board reviewed and approved the submitted claims.
- Alina Hahn requested permission to receipt in the stale dated checks for 2018 in the amount of \$270.97 as required by IC 5-11-10.5, “Disposition of Warrants and Checks”. The VCU Board approved this request.
- Paul Scott requested permission to purchase a new skid steer for WRD. He presented 3 proposals from the following vendors:
 - Bane-Welker Equipment \$38,055.00
 - Hardings Heavy Equipment, Inc. \$37,475.00
 - West Side Tractor Sales \$35,000.00

Following review of the submitted proposals, Paul requested permission to purchase the skid steer from West Side Tractor Sales as the lowest responsible bidder. Funds are available in the 2019 CIP Budget. The VCU Board approved the purchase of the skid steer from West Side Tractor Sales in the amount of \$35,000.00.

- Paul Scott requested permission to enter into an agreement with DLZ Indiana, LLC to complete an update of WRD’s Sewer Use Ordinance as required by the USEPA. Paul requested proposals from the following vendors:
 - Commonwealth Engineers, Inc. No Bid Submitted
 - DLZ Indiana, LLC \$19,600.00
 - SEH of Indiana, LLC \$23,950.00

Following review of the submitted proposals, Paul recommended awarding the project to DLZ Indiana, LLC as the lowest responsible bidder. Funds are available in the 2019 CIP Engineering Budget. The VCU Board of Directors approved the services agreement with DLZ Indiana, LLC in the amount of \$19,600.00.

- Adam McAlpine requested permission to advertise for the Beauty Creek Bank Stabilization Project B. Members of the VCU Board had some additional questions regarding the final design of this project. Adam agreed to table the advertising request until additional project details are examined.

There were no staff reports.

Meeting was adjourned.

Next Meeting: March 12, 2019

Dave Bengs, President

Lori Ferngren, Secretary