

**Date:** May 16, 2014

**To:** Members of the VCU Fluoride Commission – Tim Daly, Judith Harrington, Jon Schoer, Kevin Steele, Mark Thiros, Jennifer Waldo

**From:** Dave Bengs, Chair

**CC:** Steve Poulos, John Hardwick, Stu Walesh, Mike Langer, Shihua Chen, Times, Post Tribune, Gary Foreman, William Hirzy

**Re:** Agenda for Meeting 1 on Wednesday, May 21, 2014 at 4:00 PM

**Note:** Meetings are held in the conference room at the VCU offices (205 Billings Street). Please use the east side entrance off the parking lot. Meetings will not last more than 90 minutes.

1. Welcome – Dave Bengs
2. Self introductions – All
3. Additional agenda items – Anyone
4. Charge to the Commission (see the first part of the Action Plan, Attachment A) – Dave Bengs and all
5. Overall approach (see the remainder of Attachment A) – Dave Bengs and all
6. Protocol (“Rule of the Road”) including discussion of Indiana’s Open Door Law (see Attachment B) – Dave Bengs and all
7. Resources and References available to Commission members (see Attachment C) – John Hardwick
8. Miscellaneous – Concerns, questions, ideas, etc. -- All
9. Meeting summaries – Stu Walesh
10. Review of action items – Stu Walesh
11. Next meeting (please bring “calendars”) date and purpose (touring the water treatment plant, not conducting business) – Dave Bengs
12. Adjourn