

**Valparaiso City Utilities
Board of Directors
May 12, 2009**

The Board of Directors of the Valparaiso City Utilities met at the Valparaiso Department of Water Works Board Room, 205 Billings Street, Valparaiso, Indiana on Tuesday, May 12, 2009 at 5:00 P.M.

Board Members present were: President Brad Dolezal, David Bengs, Lori Ferngren, Kathy Luther and Jack Barkley. Also present were staff members: Utilities Director John Hardwick, Controller Dick Freeman, Administrative Assistant Cathy Fejer, Distribution Manager Chuck McIntire, Customer Service Manager Shaun Shifflett, Water Operations Leader George Brown, WD Lab Director Shihua Chen, Water Conservation Manager, Staff Accountant Alina Hahn, Stormwater Engineer Matt Kras, Daryl Brown, City Engineering Tim Burkman, Environmental Compliance Administrator Ed Pilarski, Dave Pilz and Times Reporter Phil Wieland.

The minutes of the April 28, 2009 were reviewed and approved.

The Board reviewed and approved the claims submitted.

March Financial Statements – WD & WRD – Controller Dick Freeman presented the March Financials for Water and Water Reclamation. The Board approved the Water and Water Reclamation March Financials.

Cartegraph Contract for Works Management System Services – The Board of Directors approved the Cartegraph Contract for Work Management System Services in the amount of \$63,205. (Copy Attached)

Wastewater Treatment Plant Backwash Waste Tank Cleaning – John Hardwick presented the two proposals for the Wastewater Treatment Plant Backwash Waste Tank Cleaning. They are:

Eagle Services \$15,600 to \$19,500

KM Plant Services \$20,232 to \$25,290

The tank in question is buried underground and the amount of material for the past 25 years that has accumulated within the back wash waste tank is quite significant. VWRD requests approval for Eagle Services quote. The Board approved the Eagle Services quote.

Storm Water Master Plan Drainage Projects – Dave Pilz presented a budget list of the final 16 drainage projects for consideration as presented to the Board at the last meeting of April 28, 2009. Pilz asked for approval to do aerial photography for these projects. The cost will be approximately \$5000. The Board approved the cost for the aerial photography.

Staff Report:

- WaterSense Partnership – Jim Pingatore reported to the Board WaterSense is a partnership program sponsored by the U.S. Environmental Protection Agency (EPA). Its mission is to protect the future of our nation's water supply by promoting and enhancing the market for water-efficient products and services.
- Airport Pipe Replacement Update – George Brown reported the first half of the project is finished and it should be completed by Friday night, May 15th.
- Union Street Update – Matt Kras reported Union Street is moving along and running very smoothly.

- Incode – Alina Hahn reported that an implementation schedule has been made for the conversion to Incode. The Initial Finance Conversion will begin the week of July 6th and if we stay on schedule the conversion should be complete by the middle of October. A schedule was distributed.
- Daryl Brown Farewell – John Hardwick announced Daryl Brown is officially retiring and his last day is May 13, 2009. Everyone wished him well.

Meeting adjourned.

The Next Board Meeting is May 26, 2009 at 5:00 p.m.

Brad Dolezal, President

Lori Ferngren, Secretary